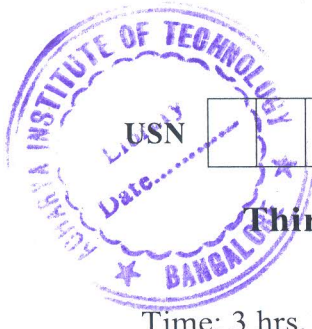


# CBCS SCHEME

18MBAHR301



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## Third Semester MBA Degree Examination, Dec.2019/Jan.2020 Recruitment & Selection

Time: 3 hrs.

Max. Marks: 100

**Note: 1. Answer any FOUR full questions from Q.No.1 to Q.No.7.  
2. Question No. 8 is compulsory.**

- 1
  - a. Define Job Analysis. (03 Marks)
  - b. Briefly explain the critical incident technique with merits and demerits. (07 Marks)
  - c. Discuss Position Analysis Questionnaire (PAQ). (10 Marks)
  
- 2
  - a. What is recruitment? (03 Marks)
  - b. Distinguish between full time and part time hiring with merits and demerits. (07 Marks)
  - c. Explain the steps involved in hiring process. (10 Marks)
  
- 3
  - a. What is internal hiring? (03 Marks)
  - b. Discuss the sources of internal recruitment. (07 Marks)
  - c. Explain the advantages and disadvantages of external hiring. (10 Marks)
  
- 4
  - a. What is blind advertisement? (03 Marks)
  - b. Explain the contents of resume. (07 Marks)
  - c. Explain, how to identify ingredients of success of candidates. (10 Marks)
  
- 5
  - a. Define Biodata. (03 Marks)
  - b. Outline the concept of Apprenticeship Act. (07 Marks)
  - c. Write a short notes on : (i) Campus recruitment (ii) Employee exchange. (10 Marks)
  
- 6
  - a. Define ability test. (03 Marks)
  - b. Discuss the different types of tests. (07 Marks)
  - c. Explain the contents of an appointment letter. (10 Marks)
  
- 7
  - a. Define outsourcing. (03 Marks)
  - b. Explain the difference between resume and Curriculum Vitae. (07 Marks)
  - c. Explain the Task analysis inventory of job analysis. (10 Marks)
  
- 8
 

**Case Study :**

Ishani Restaurants is in need of Regional Marketing Manager for expansion of its Business across Karnataka.

  - a. As a HR Manager decide the sources of Hiring. (10 Marks)
  - b. Design and draft a accurate selection process to hire the most suitable candidate. (10 Marks)

\* \* \* \* \*

Important Note : 1. On completing your answers, compulsorily draw diagonal cross lines on the remaining blank pages.  
2. Any revealing of identification, appeal to evaluator and /or equations written eg. 42+8 = 50, will be treated as malpractice.