

EXECUTIVE SUMMARY

This study was conducted for 6 weeks topic based "Recruitment and Selection Process at ABB Global Industries and Services Private Limited , Bengaluru". Purpose of the study is to evaluate and understand the various stages taken up in the organization's recruitment and selection process. The effectiveness & quality people within association determine the organization's fate. Therefore, choosing the accurate persons besides placing to accurate place becomes key factor.

Learning in ABB Company was a wonderful experience. It gave an experience to know how recruitment & selection process applied practically to association.

Recruitment is a strategic function of the Human Resources Department. Recruitment and selection together contribute to the recruitment of employees. A systematic process that creates a pool of qualified volunteers for a given role. This process consists of various areas like planning of HR, attracting the applicants for the pool and screening them. The organizations consider various sources of primary and secondary information. The approaches and techniques of the recruitment & selection differs from one organization to another,

The current project report attempt to give an overview of the recruitment & selection process at ABB Company. It also identifies various methods in the selection process. The study gives recommendations on how the process of recruiting and selecting prospective employees can be a good experience.