

Rajiv Gandhi University of Health Sciences, Karnataka

III Semester Bachelors in Hospital Administration Degree Examination - 11-Dec-2023

Time: Three Hours

Max. Marks: 80 Marks

HOSPITAL MEDICAL RECORDS MANAGEMENT - (RS)

Q.P. CODE: 3239

Your answers should be specific to the questions asked
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two)

2 x 10 = 20 Marks

1. What is an audit? Write a note on different types of audit in the hospital.
2. Explain the common registers used in the hospital.
3. Explain the basis for classification of records and the different types of records.

SHORT ESSAYS (Answer any Eight)

8 x 5 = 40 Marks

4. Principles and uses of diagnostic related group.
5. Numbering system of medical records.
6. Formats of medical records – discuss.
7. Importance of medical records.
8. Preservation of medical records.
9. Write a note on confidentiality of medical records.
10. Importance of EMR in health care industry.
11. Principle of designing the reports.
12. Write a note on challenges with patient medical records.
13. Write a note on confidentiality of medical records.

SHORT ANSWERS (Answer any ten)

10 x 2 = 20 Marks

14. Anesthesia record.
15. Importance of emergency records.
16. What are specimens? How are they documented?
17. Methods of keeping surgical records.
18. Retention period for medical records.
19. Average length of stay and hospital days.
20. Dead bed space and tracer card.
21. Consent forms.
22. Medical records committee.
23. List out medico legal cases.
24. Birth register.
25. Pediatric record.
